

System Integration and Procurement Coordinator

[Apply Now](#)

Company: Motorola Solutions

Location: Buenos Aires

Category: other-general

Job Description

Detailed responsibilities of the role includes:

Collect and Organize documents from the Turn-over Pre to Post award

Review Project Opening Form in order to provide project number and open project in OPM/P6 (Oracle Project Management System) and create project folder in the repository system.

During Order Entry process trigger POK, follow up on booking with OM team, create Lots report and check project balance, follow up manual commercial invoices, ERAs/RMAs when needed and trigger OKC approval.

Request system invoice for service FOs.

Book hours for PMs and Engineers in Oracle Time-Labor (OTL) tool.

Participate in PMO activities and initiatives.

Provide support to the Project Manager in tasks like:

Coordinate booking, procurement, outsourcing and shipping processes

Financial reports and forms of the project

Create and maintain project in Oracle Primavera P6

Consolidate project information and reporting project progress status

Coordinate customer training if required in project scope

Invoicing, billing and closing activities

Prepare forecasts and Revenue closings

Preparer templates for Strategic Project Reviews.

Basic Requirements

Soft Skills:

- Ability to handle and manage emergency and high priority situations.
- Be compliant with Motorola internal policies and assure project compliance for external/internal mandatory forms and procedures.
- Foster Quality and Customer satisfaction, understands customer focused philosophy.
- Excellent interpersonal skills and proven ability to work in teams
- Able to work under pressure and under a short notice environment.

General Skills:

- Fair oral and written skills in English are required.
- Graduate or advanced student. (Business Administration, Economics, International Trade or similar careers is a plus).
- Experience in the Project Management and Telecommunications industry.
- Understanding of Project Finances.
- Good knowledge in Microsoft Word, Microsoft Excel, Google suite, Oracle Primavera P6
- Preferible Knowledge in Motorola systems like 5250, Oracle Suite, and Logistics in Argentina and other LA countries.

Travel Requirements

Under 10%

Relocation Provided

None

Position Type

Experienced

Referral Payment Plan

No

EEO Statement

Motorola Solutions is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion or belief, sex, sexual orientation, gender identity, national origin, disability, veteran status or any other legally-protected characteristic.

We are proud of our people-first and community-focused culture, empowering every Motorolan to be their most authentic self and to do their best work to deliver on the promise of a safer world. If you'd like to join our team but feel that you don't quite meet all of the preferred skills, we'd still love to hear why you think you'd be a great addition to our team.

We're committed to providing an inclusive and accessible recruiting experience for candidates with disabilities, or other physical or mental health conditions. To request an accommodation, please email <.

[Apply Now](#)

Cross References and Citations:

1. **System Integration and Procurement Coordinator** [Israeljobs](#) [Jobs Buenos Aires](#)
[Israeljobs](#) ↗
2. **System Integration and Procurement Coordinator** [Pediatricjobsnearme](#) [Jobs Buenos Aires](#) [Pediatricjobsnearme](#) ↗
3. **System Integration and Procurement Coordinator** [Searchnzjobs](#) [Jobs Buenos Aires](#)
[Searchnzjobs](#) ↗
4. **System Integration and Procurement Coordinator** [Newsjobs](#) [Jobs Buenos Aires](#)
[Newsjobs](#) ↗
5. **System Integration and Procurement Coordinator** [Copenhagenjobs](#) [Jobs Buenos Aires](#) [Copenhagenjobs](#) ↗

6. **System Integration and Procurement Coordinator MontrealjobsJobs Buenos Aires Montrealjobs** ↗
7. **System Integration and Procurement Coordinator Jakartajobs Jobs Buenos Aires Jakartajobs** ↗
8. **System Integration and Procurement Coordinator RetailjobsnearmeJobs Buenos Aires Retailjobsnearme** ↗
9. **System Integration and Procurement Coordinator Visualcontentcareeropportunities Jobs Buenos Aires Visualcontentcareeropportunities** ↗
10. **System Integration and Procurement Coordinator PhysicianjobsnearmeJobs Buenos Aires Physicianjobsnearme** ↗
11. **System Integration and Procurement Coordinator Delhijobs Jobs Buenos Aires Delhijobs** ↗
12. **System Integration and Procurement Coordinator Jobsinsaudiarabia Jobs Buenos Aires Jobsinsaudiarabia** ↗
13. **System Integration and Procurement Coordinator Astronomyjobs Jobs Buenos Aires Astronomyjobs** ↗
14. **System Integration and Procurement Coordinator SearchaustralianjobsJobs Buenos Aires Searchaustralianjobs** ↗
15. **System Integration and Procurement Coordinator Hondurasjobs Jobs Buenos Aires Hondurasjobs** ↗
16. **System Integration and Procurement Coordinator Videoplatformjoblistings Jobs Buenos Aires Videoplatformjoblistings** ↗
17. **System Integration and Procurement Coordinator Automationjobs Jobs Buenos Aires Automationjobs** ↗
18. **System Integration and Procurement Coordinator AdminjobsJobs Buenos Aires Adminjobs** ↗
19. **System integration and procurement coordinator Jobs Buenos aires** ↗
20. **AMP Version of System integration and procurement coordinator** ↗
21. **System integration and procurement coordinator Buenos aires Jobs** ↗
22. **System integration and procurement coordinator Jobs Buenos aires** ↗
23. **System integration and procurement coordinator Job Search** ↗
24. **System integration and procurement coordinator Search** ↗
25. **System integration and procurement coordinator Find Jobs** ↗

Source: <https://ar.expertini.com/jobs/job/system-integration-and-procurement-coordinator-buenos-aires-motorola-solutions-41f6c36817/>

Generated on: 2024-05-02 by Expertini.Com