

Argentina Jobs Expertini®

Senior Vendor Onboarding Support - EY Global Delivery Services Argentina

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Company: EY

Location: Buenos Aires

Category: business-and-financial-operations

The opportunity

Boost your professional journey by joining our globally renowned Managed Services team as a Global Vendor Onboarding Support Specialist. Immerse yourself in a vibrant, multicultural atmosphere, delivering unrivalled order management solutions for pivotal international clients.

Your key responsibilities

As a Vendor Onboarding Support Specialist, you will assist with the enablement, onboarding of vendors within client's procurement systems. You will ensure compliance with global client purchasing policies, promptly resolve discrepancies and manage exceptions.

Skills and attributes for success

Assist the purchasing team in validating requirements to qualify vendors.

Oversee onboarding of new vendors and manage vendor master data.

Collect comprehensive supplier data to facilitate supplier integration in ERP.

Activate suppliers in the P2P system.

Develop and monitor procurement reports to detect transaction discrepancies and noncompliance issues, supporting monthly reporting procedures.

Provide support to the P2P Enablement Manager in driving process excellence, reducing turnaround times, and enhancing compliance with Procurement policies and procedures.

To qualify for the role you must have

Advanced fluency in English and Spanish.

Minimum 3 years of professional experience in procurement or purchasing.

Proven experience in Contract and Compliance Management.

Superior customer-focused mindset coupled with excellent communication skills.

The ability to excel in dynamic environments, adapt to shifting priorities, handle multiple demands and thrive amidst rapid changes.

What we look for

We are looking for people who are comfortable working in a culturally diverse environment with the flexibility to support multiple time zone differences.

What we offer

As part of this role, you'll work in a highly integrated, globally diverse team with the opportunity and tools to grow, develop and drive your career forward. Here, you can combine global opportunity with flexible working. The EY benefits package goes above and beyond too, focusing on your physical, emotional, financial and social well-being. Your recruiter can talk to you about the benefits available in your country. Here's a snapshot of what we offer:

Continuous learning: You will develop the mindset and skills to navigate whatever comes next.

Success as defined by you: We will provide the tools and flexibility, so you can make a significant impact, your way.

Transformative leadership: We will give you the insights, coaching and confidence to be the leader the world needs.

Diverse and inclusive culture: You will be accepted for who you are and empowered to use your voice to help others find theirs.

We ensure that individuals with disabilities are provided reasonable accommodations to participate in the job application or interview process, to perform essential job functions and to receive other benefits and privileges of employment. Please contact us to request accommodations.

EY is committed to being an inclusive employer, and we are happy to consider flexible

working arrangements. We strive to achieve the right balance for our people, enabling us to deliver excellent client service whilst allowing you to build your career without sacrificing your personal priorities. While our client-facing professionals can be required to travel regularly, and at times be based at client sites, our flexible working arrangements can help you to achieve a lifestyle balance.

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