

Relationship Sales Officer - Payments

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Company: JPMorgan Chase & Co.

Location: , , Argentina

Category: other-general

As a Business Associate, you'll drive structure and discipline around each initiative using standard project deliverables and frameworks, including establishing scope and performing detailed business impact analysis in support of management decisions. Additionally, you'll define roles and responsibilities, establish and document requirements, resolve resource/scheduling conflicts, escalate and ensure issues/decisions are resolved, manage changes to project scope, document and complete testing requirements, create and manage implementation plans, and lead/participate in meetings at the operational and project level. You'll provide continuous feedback on project status and issues and serve as the overall escalation point to ensure the project tracks to original expectations.

Responsibilities:

Project analysis, including documenting business requirements, detailing issues and risks, and drafting business processes and data flows

Data analysis, including data collection, synthesis, and translation of results into concrete actionable solutions

Identify gaps between applicable requirements and current procedures/controls and participate in driving resolution of mitigating controls

Work with business partners to design and implement enhancements to existing processes and/or business applications, introduce new processes and/or toolsets, and engage in process re-engineering

With guidance, develop and implement solutions that strengthen business operating

models, enhance the client experience, and improve efficiency and controls

Define user acceptance test plans and test cases, coordinate and execute user acceptance testing and interpret, assess, and communicate results to enable signoff on deliverables

Provide implementation support, inclusive of testing and process change management, and ensure those implementations meet requirements established by Oversight and Control partners

Work with minimal direction/independently, keeping management informed of progress and escalating issues

Qualifications:

3-5 years business analysis experience

Bachelor's degree required

Excellent communication and presentations skills across various stakeholders and senior management

Intermediate/Advanced experience using Microsoft Office, including Excel, Visio and PowerPoint

Excellent analytical and logical thinking to understand and analyze complex business processes

Strong organizational and prioritization skills, detail oriented, and strong interpersonal skills

Ability to analyze and resolve project-related issues and follow through with set objectives

Ability to deal with different stakeholder groups to elicit business requirements, procedures, and processes

Ability to work in a high-paced environment, be flexible, follow tight deadlines, organize, and prioritize work

Be a team player who shows commitment and dedication while maintaining a positive attitude and high level of performance on high profile/time-sensitive initiatives

#J-18808-Ljbffr

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