

# Argentina Jobs Expertini®

## Project Specialist Latam

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Company: Boston Scientific

Location: Buenos Aires

Category: computer-and-mathematical

**Additional Locations:**N/A

**Diversity - Innovation - Caring - Global Collaboration - Winning Spirit - High Performance**

At Boston Scientific, we'll give you the opportunity to harness all that's within you by working in teams of diverse and high-performing employees, tackling some of the most important health industry challenges. With access to the latest tools, information and training, we'll help you in advancing your skills and career. Here, you'll be supported in progressing – whatever your ambitions.

**At Boston Scientific, we want you to bring your unique strengths to our team. We are committed to empowering women, supporting the LGBTQ+ community, and creating opportunities for individuals with disabilities. We believe that your diversity is our strength, and we are committed to fostering an environment where you can not only thrive but also bring your authentic self to work. As an equal opportunity employer, we wholeheartedly welcome applications from all qualified candidates, regardless of who you are or where you come from.**

### **About the role**

The project specialist will lead and provide consultation to software validation projects in Latin America. Projects may entail any form of software including bots, automated spreadsheets, RPA (Robotic Process Automation), dashboards, data extractions, artificial intelligence, etc. No programming knowledge is required, but the successful candidate will have to validate software following established procedures. This might include the documentation of system

requirements, development and execution of test protocols, documentation of validation results, etc. Multiple projects will be conducted at the same time, so an ability to organize and prioritize work is essential. The role requires interaction with and influencing of many different departments including Regulatory Affairs, Quality Assurance, Supply Chain, Information Technology and others.

**Your responsibilities will include.**

Project/Program Management: Manages key initiating, planning, executing, controlling, and closing processes; develops and implements project plan; builds team ownership and commitment to project plan.

Estimates project levels of effort and resource requirements by using standard estimating techniques and tools, and by working with appropriate staff to understand scope of effort.

Prepares project plans, schedules, and budgets by using project management tools such as Microsoft Project and by working with appropriate staff to understand tasks necessary to complete project.

Directs project execution by assigning tasks, tracking project schedules, identifying risks, and developing and executing contingency plans.

Identifies and manages project dependencies and critical path items while ensuring project quality and utilizing and following appropriate methodologies (e.g. GSM).

Assures project quality by using standard development methodologies.

Communicates project status by preparing standard status reports, and by participating in departmental and customer project status update meetings.

Resolves project issues by working with team members, project customers, and others as appropriate.

Consults with internal project groups by sharing project management knowledge.

Conducts project post mortems and communicates lessons learned in order to identify successful and unsuccessful project elements.

Participates in external project management organizations, conferences and seminars to keep current with industry best practices in project management by joining professional

associations and implementing a professional development plan with focus on project management.

People Management: Manages medium-sized (occasionally multi-site) cross-functional development teams; leads teams effectively; provides input to functional managers on team and team member performance.

Site PMO/Project Portfolio management: Oversees development, prioritization, resourcing, and status/tracking of site cross functional programs. Acts as liaison with other functions/sties for projects site is a contributor or stakeholder in.

Communications and Reviews: Responsible for team and cross-functional communications; liaison between the team and the PIB; leads phase and business reviews, project meeting minutes, issues log, metrics, and other key communications.

### **Required Qualifications**

University degree in progress or completed in Engineering (any), Systems.

3 years of experience in a similar role.

### **Preferred Qualifications**

English upper Intermediate (B2) minimum, not exclusive

Portuguese preferred NOT exclusive.

Good organizational skills and being able to follow established processes.

Outstanding social skills and excellent verbal and written communication skills.

Attention to detail and thoroughness area qualities that contribute significantly to success in this position.

We appreciate individuals who are relentless and persistent.

### **Requisition ID: 581991**

As a leader in medical science for more than 40 years, we are committed to solving the challenges that matter most – united by a deep caring for human life. Our mission to advance science for life is about transforming lives through innovative medical solutions that improve patient lives, create value for our customers, and support our employees and the

communities in which we operate. Now more than ever, we have a responsibility to apply those values to everything we do – as a global business and as a global corporate citizen. So, choosing a career with Boston Scientific (NYSE: BSX) isn't just business, it's personal. And if you're a natural problem-solver with the imagination, determination, and spirit to make a meaningful difference to people worldwide, we encourage you to apply and look forward to connecting with you!

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