

Procurement PMO Associate Manager

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Company: Accenture

Location: Buenos Aires

Category: other-general

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Role Description

The Procurement PMO Associate manager will assist Sourcing team by translating a negotiation into a contract assuring meeting high standard ACN protections and accomplishing policies validations.

Execute supplier contracting process in accordance with the procedures described in procurement policies.

Perform follow-up calls with business contract owner, sourcing agent and supplier in case of need.

Convert complex sourcing negotiations into a contract using approved legal templates.

Continuous interaction with legal to propose and give visibility over new negotiations and sourcing categories to update templates.

Monitor Contract validity. Work with sourcing updating what is needed within the contract upon negotiation.

Identify possible deviations within negotiated clauses, minimizing related risks and issues,

escalate in case of need.

Drive signature process through preapproved digital legal tools.

Provide high quality service to internal customers in response to system, email or telephone enquiries.

Maintain professional relationships with suppliers.

Understand the procurement SLA and demonstrate commitment to fulfill KPI targets.

Administer master data (material, services, suppliers) – change, create, delete in accordance to master data management process.

Identify updates to procedures and guidelines and recommend them to team lead.

Qualifications :

Experience with supplier contracting and cross functional collaboration.

Knowledge of project management tools, project valuation / business case calculation.

Strong communication and collaboration skills.

Preferable master's degree in laws.

Advance English skills, this position will be part of a global

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We believe that the workforce of the future is an equal workforce for all.

All decisions regarding the employment selection process will be made without distinction, exclusion or preference based on race, color, gender, sexual orientation, disability, age, religion, political or trade union opinion, nationality or socioeconomic origin or any other grounds provided by applicable law that would have the effect of nullifying or impairing equality of opportunity or treatment among candidates.

Igualdad de oportunidades laborales

Todas las decisiones referidas al empleo se tomarán sin discriminar por edad, raza,

credo, color, religión, sexo, nacionalidad, linaje, discapacidad, situación de excombatiente o veterano de guerra, orientación sexual, identidad o expresión de género, información genética, estado civil, ciudadanía, ni ningún otro factor protegido por la legislación nacional, provincial o local.

Como parte del proceso de contratación no se obligará a los candidatos a divulgar registros penales cancelados o cerrados referidos a condenas judiciales o arrestos.

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