

Procurement Operations Contract Services Supervisor - Specialist

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Company: Accenture

Location: Buenos Aires

Category: other-general

Execute supplier contracting process in accordance with the procedures described in procurement policies.

Perform follow-up calls with business contract owner, sourcing agent and supplier in case of need.

Convert complex sourcing negotiations into a contract using approved legal templates.

Continuous interaction with legal to propose and give visibility over new negotiations and sourcing categories to update templates.

Monitor Contract validity. Work with sourcing updating what is needed within the contract upon negotiation.

Identify possible deviations within negotiated clauses, minimizing related risks and issues, escalate in case of need.

Drive signature process through preapproved digital legal tools.

Provide high quality service to internal customers in response to system, email or telephone enquiries.

Maintain professional relationships with suppliers.

Understand the procurement SLA and demonstrate commitment to fulfill KPI targets.

Administrate master data (material, services, suppliers) – change, create, delete in accordance to master data management process.

Identify updates to procedures and guidelines and recommend them to team lead.

English: fluent

Experience in Procurement, specially, in contract services.

Igualdad de oportunidades laborales

Todas las decisiones referidas al empleo se tomarán sin discriminar por edad, raza, credo, color, religión, sexo, nacionalidad, linaje, discapacidad, situación de excombatiente o veterano de guerra, orientación sexual, identidad o expresión de género, información genética, estado civil, ciudadanía, ni ningún otro factor protegido por la legislación nacional, provincial o local.

Como parte del proceso de contratación no se obligará a los candidatos a divulgar registros penales cancelados o cerrados referidos a condenas judiciales o arrestos.

Accenture tiene el compromiso de proporcionar oportunidades laborales a nuestros excombatientes, veteranas y veteranos de guerra.

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