

Operations Associate - Payments

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Company: JPMorgan Chase & Co.

Location: Buenos Aires

Category: computer-and-mathematical

Job Summary

As an Associate in our Operational Readiness team under Payments line of business in Latin America, you will support projects launch across our branches in the region by ensuring a smooth and controlled implementation from Payment Operations Execution perspective.

Job responsibilities:

Ensure proper operational requirements are defined during requirements and solution design.

Ensure robust internal controls and procedures are established to minimize risk for new product launch and optimize operations processes by leveraging technology capabilities.

Create and/or contribute to an environment of collaboration and mutual responsibility.

Apply structured problem-solving and design thinking to address top strategic priorities.

Partner with stakeholders, providing guidance and analysis, helping identify and escalate issues/risks/dependencies and facilitating communication across the impacted teams.

Partner with technology and product to ensure the design and build requirements meet business needs.

Required qualifications, capabilities, and skills

More than 5 years work experience in Operations/Technology and/or Product.

Technology savvy with strong business acumen.

Ability to map and understand complex workflows and business processes.

English proficiency.

Excellent multitasking and prioritizing skills, result-oriented and to be self-motivated.

Effective time management skills to meet strict project timelines and team objectives

Attention to detail and ability to work independently and as a part of a team

Strong interpersonal skills and ability to interact with colleagues at all levels in a peer-like way

Preferred qualifications, capabilities, and skills :

Execution skills and hands on experience working on Blockchain, Real Time Payments, FX, Payments Innovation, Alternative Payments and SWIFT.

Portuguese language skills is a plus.

Strong analytical, data management and problem-solving skills.

Strong written and verbal communication skills.

Ability to thrive in a changing work environment.

Ability to execute tasks under compact deadlines and effectively manage changes in plan.

Good working knowledge of MS Excel and PowerPoint required.

Be a self-starter who is able to work in a fast paced, results driven environment

If you join the company, you will be part of a diverse and inclusive team that supports each other and will empower you to do your best work.

Your wellbeing is very important to us. Below you'll find some examples of ongoing initiatives to promote it and a link to learn more about our benefits & culture:

Home office/ and work tools to ensure a great experience.

Generous vacation, exam and parental leave.

Support for parents, including Family Network that provides support to parents and caregivers, Lactation room on premise, and

for you and your family, including domestic partners.

which provides personal and confidential advisory on psychological, financial and legal matters.

Wellness programs – . Yoga, stretching and mindfulness classes delivered on premises.

Language classes, mentorship programs and customized trainings.

Platform for employee discounts in Buenos Aires.

Many others that will be presented to you if you join the team.

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