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Managing Director – Private Equity and Hedge Fund Accounting (Hybrid/Remote)

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Company: IQEQ

Location: San Francisco

Category: other-general

Job Description Successful candidate will be located in either the NYC or Los Angeles, CA metro areas, and this opportunity will be dedicated to a single IQ-EQ client. Work with clients to deliver outsourced CFO and related services to Hedge Funds and Private Equity Funds Evaluate current financial and accounting processes for clients, propose improvements and help coordinate implementation efforts Liaison with the clients' external auditors, administrator, HR/payroll, and other service providers + provide operational support for clients Fund and management company financial statement preparation/review Assist in evaluating current financial and accounting process for new clients, propose improvements and help coordinate implementation efforts Calculation of management fees and incentive allocation Attend and lead meetings for both client engagements and internal leadership needs Expense tracking and approvals Accounting principles and issues research Lead client execution and act as main point of contact on accounts, service provider recommendations and vetting (review of service provider contracts, fund and formation documents) and advise clients on various issues as they arise Assist in the opening of brokerage and bank accounts, develop budgets, establish accounting practices, create financial models and provide ad-hoc financial analysis Develop and oversee staff in delivery of services Participate in special projects

Qualifications Successful candidates will have many, if not all, of the attributes below: 12+ years experience in alternative Investment Accounting preferred Bachelor's Degree in Accounting CPA preferred Public Accounting background Administration experience a plus Superior management skills Attention to detail and ability to multi-task Hard-working, self-starter, dedicated, punctual and personable Excellent organizational skills Excellent

interpersonal, oral and written communication skills
Strong accounting and analytical skills
Strong computer skills: Microsoft Office Suite and QuickBooks
Passionate about working in a dynamic entrepreneurial environment
In depth understanding of investment management and alternative products
Ability to define problems, collect data, establish facts and draw valid conclusions to solve problems — quickly and competently
Additional information
Salary based on experience and location (\$150,000-\$220,000) and full benefits package offered.
Company description
IQEQ is a preeminent service provider to the alternative asset industry. IQEQ works with managers in multiple capacities ranging from hedge fund, private equity fund, and mutual fund launches; private equity fund administration; advisory firm set-up, regulatory registration and infrastructure design; ongoing regulatory compliance (SEC, CFTC, and 40 Act); financial controls and operational support services; compliance and operational related projects and reviews; and outsourced CFO/controller and administration services to private equity fund investments – portfolio companies, real estate assets and energy assets. Our client base is growing and our existing clients are engaging the firm across the spectrum of our services offerings. For further information, and to apply, please visit our website via the “Apply” button below.

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