

# Argentina Jobs Expertini®

## Local Support Specialist (Spanish)

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Company: RateHawk

Location: Argentina

Category: other-general

**Emerging Travel Group (ETG)** is looking to hire a **Local Support Specialist**, who will take calls and provide initial advice to our B2B partners in Spanish language.

### Job Responsibilities:

taking calls and providing initial advice to B2B partners in Spanish language;

communicating with partners about the on-going cases, providing regular updates on the progress;

helping other operation teams with the communication in Spanish language;

handling info requests for B2B partners;

recording information in the CRM system about work done;

### Requirements

knowledge of **English at Advanced level**: capability of speaking on the phone in English and writing in business English;

knowledge of **Spanish language at Advanced level**: capability of speaking on the phone in Spanish language and handling business correspondence;

ability to learn quickly and be results-focused and stress-resistant;

multi-tasking skills;

possession of a strong sense of empathy;

professional experience in the travel industry or in a concierge agency, TMC, DMC or tour operators (as an advantage);

## Benefits

remote work;

a young and active team of super specialists;

interesting and ambitious tasks that will take you to the next professional level;

learning: seminars, trainings and conferences. If you want to participate in a conference, we will help to organize it;

corporate discounts on hotels and other services.

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