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Business Resiliency - Associate

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Company: JPMorgan Chase & Co.

Location: Buenos Aires

Category: business-and-financial-operations

Job Summary:

The Resiliency function is charged with ensuring the Corporate & Investment Bank can safeguard its staff, clients and shareholder interests, by ensuring the business's ability to maintain appropriate operating levels, despite all types of physical business disruption. The function provides a formal structure allowing for cohesive and centralized oversight of the enterprise-wide control environment, partnering closely with firmwide Business Resiliency, Compliance, Risk, Audit and other control disciplines.

In this role you will have an excellent opportunity to work in a core business resiliency team positioned within the Corporate and Investment Bank in Buenos Aires, Argentina,

Your main responsibility will be to support the resiliency quality assurance process. This will involve completing quality control reviews against the business resiliency documentation to ensure they meet the required standards from a firmwide policies and standards perspective, meet global regulatory requirements and follow CIB best practice. Resiliency managers provide guidance and support, ensuring content, strategies and quality of the plans and BIAs accurately meet the requirements of the business. Additional responsibilities may include providing guidance to the business on process and toolset, supporting metrics and data requests, fulfilling client due diligence requests, and supporting initiatives to develop the business resiliency program.

Job responsibilities:

Support quality assurance program, completing quality control reviews of the business resiliency plans.

Tracking and reporting Quality Control Issue.

Support Incident and Crisis Management activities.

Provide guidance to business on resiliency program and toolset.

Support metrics and data requests.

Call tree test administration.

Support initiatives to develop the business resiliency program.

Required qualifications, capabilities, and skills:

Work experience in the Financial Services industry, with a good understanding of the products and markets in which CIB operates.

Attested track record of working to deadlines, with accountability and responsibility for independent workload.

Prior experience of facilitating formal Governance or working in a Risk & Controls / Business Management/ Operational Controls related role.

Understanding of the fundamentals of Risk & Controls management.

Preferred qualifications, capabilities, and skills:

Knowledge of the firm / corporate & investment banking business.

Demonstrate understanding of the Business Resiliency Life Cycle.

Demonstrate excellent communication skills (verbal & written).

Experience of strong relationship management and stakeholder management.

Diligent and attention to detail.

Ability to consistently deliver work of a high standard, to tight timelines.

Ability to balance and deliver upon multiple delivery requests whilst managing expectations.

If you join the company, you will be part of a diverse and inclusive team that supports each

other and will empower you to do your best work.

Your wellbeing is very important to us. Below you'll find some examples of ongoing initiatives to promote it and a link to learn more about our benefits & culture:

Home office/ and work tools to ensure a great experience.

Generous vacation, exam and parental leave.

Support for parents, including Family Network that provides support to parents and caregivers, Lactation room on premise, and

for you and your family, including domestic partners.

which provides personal and confidential advisory on psychological, financial and legal matters.

Wellness programs – . Yoga, stretching and mindfulness classes delivered on premises.

Language classes, mentorship programs and customized trainings.

Platform for employee discounts in Buenos Aires.

Many others that will be presented to you if you join the team.

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