

# Argentina Jobs Expertini®

## Accounting Specialist

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Company: 1840 & Company

Location: Argentina

Category: computer-and-mathematical

Our client is a full-service virtual bookkeeping firm. They provide consistent, accurate online bookkeeping and accounting services while removing the burden of having to manage a part-time bookkeeper. Reports to: Accounting Services Team Manager Summary: The Accounting Specialist is responsible for providing high-level accounting support to multiple clients. The CAS will also be responsible for the client relationship and will be represented as the primary point of contact for the client for any service or quality issues, questions, and concerns. The CAS will support the development of their entire team by behaving as a peer resource for other team members throughout the organization. Working hours: 9 to 5 pm EST Hourly rate: USD 7.18 Responsibilities Complete accounting work as agreed upon in the clients' contracts (may also require the use of integrating applications). Manage core accounting tasks (bank/cc feeds, monthly bank reconciliations, etc) Perform advanced accounting tasks which may include but are not limited to sales tax returns and payments, inventory reconciliations, month-end closing, 1099 processing, supporting integrations, manual or automated import of financial data from third party platforms, and financial report overview. Create and maintain updated client information and key processes for each client. Act as the primary client contact and relationship manager. Maintain client relationships with all clients in such a way that clients understand that the CAS will be sufficiently knowledgeable of the client's business activity and is available to assist the client with any matter requiring escalation. Provide additional technical and accounting support to team members throughout Reconciled Requirements: Accounting specialist requires both an advanced Accounting skill set and a customer service skill set Strong organizational

skills Proficiency in Reconciled Cloud Accounting Technology (QBO, Xero, Dext, Bill.com, Melio, and related technologies) Strong understanding of accounting best practices Flexibility towards project directional changes High standards for customer satisfaction Comfort with various communication platforms: Phone, Email, Slack, Zoom, etc. Attention to detail Familiarity with multiple business models and accounting best practices Adequate experience in bookkeeping/accounting In addition to the core requirements, the Cloud Accounting Specialist should have a solid understanding and application of GAAP principles. Must possess your own laptop/desktop that meets the following minimum qualifications: Processor: Core i5 or higher RAM: 8GB or higher Must have a reliable internet connection with the following bandwidth requirements: Minimum Download Speed: 6 Mbps Minimum Upload Speed: 5 Mbps A quiet, private place in your home where you can work without background noise and interruption. Benefits Work from home Access to diverse projects Opportunities for professional growth Collaboration with diverse teams No commute time No dress code (unless there's a meeting!) Eco-friendly work lifestyle Exposure to a multicultural team Potential for long-term engagement Improved work-life balance About 1840 & Company 1840 & Company is a global leader in Business Process Outsourcing (BPO) and remote talent solutions, dedicated to propelling businesses forward through our comprehensive suite of services. We specialize in connecting companies with world-class freelance professionals and delivering top-tier outsourcing services, across over 150 countries worldwide. Our mission is to empower growth for forward-thinking businesses, seamlessly bridging any skill or resource gaps with our expertly vetted talent pool. We firmly believe in fostering an environment where exceptional individuals can achieve an optimal work-life balance, working remotely from any location, while maximizing their professional growth and earning potential. We are headquartered in Overland Park, KS, USA with service delivery facilities in the Philippines, India, Ukraine, South Africa and Argentina. We invite you to explore the opportunities we offer and consider joining our exclusive network of global freelance talent. Visit [www.1840andco.com](http://www.1840andco.com) to learn more about us. To explore a wealth of career opportunities and find a role that suits your unique skills and aspirations, please visit our dedicated jobs portal at [jobs.1840andco.com](http://jobs.1840andco.com) Powered by JazzHR

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