

# Argentina Jobs Expertini®

## Accounting Assistant

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Company: ECOM CPA

Location: Argentina

Category: other-general

ECOM CPA is a cloud-based, 100% paperless, innovative CPA firm focused on bringing value to e-commerce businesses through smart tax strategies and transparent accounting. Our clients are killing it on Amazon, Shopify, and more.

We specialize in working with e-commerce businesses with unique tax and accounting needs. Our approach uses the latest cloud-based accounting tools to provide up-to-date financials that are accessible anytime. We take an integrated accounting and tax approach, allowing us to develop powerful strategies.

Unlike most firms, which are focused solely on compliance, we help our clients proactively implement strategies that save them money on taxes and help build a stronger financial future.

### The Role

Your responsibilities will include:

Import bank statements / Paypal statements into Xero on a weekly basis.

Code and record weekly transactions for all clients in Xero.

Complete bank reconciliations.

Prepare a packet of supporting statements and reports for the Staff Accountant.

Ensure all accounting processes are streamlined and automated as much as possible.

Answer client questions or facilitate finding the answers.

## Ideal Profile

Solid Understanding of accrual based accounting.

Understanding of Xero software.

Extreme attention to detail and ability to adhere to instructions.

Experience in the e-commerce space preferred.

## What's on Offer?

Fantastic work culture

Leadership Role

Opportunity to make a positive impact

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